



ENNA
KNOWLEDGE INTO PRACTICE

COMPANY PURCHASE ORDER

Mailing Address:

Enna

1602 Carolina St., Unit B3
Bellingham, WA 98229
USA

Fax number: +1 360 547 6504

Email address: orders@enna.com

Payment Method: CHECK

Check Payable to:

Enna
1602 Carolina St., Unit B3
Bellingham, WA 98229
USA

Billing Information		Shipping Information <input type="checkbox"/> Use my billing information	
Name		Name	
Email		Email	
Company	PO#	Company	
Address		Address	
City	State	ZIP Code	
Country		Country	
Phone	Fax	Phone	Fax

Ordered Product Information			
Product	Price	Quantity	Subtotal
Shipping charge additional: Via UPS.		Indicate shipment in business days	+

Please refer to www.enna.com for pricing of products.

Total: US \$

Customer Signature

Date



Payment Instruction for Offline Purchase by Check

Step 1 Fill the Purchase Order form.

Hints:

- 1) Select the check box **use billing information for shipping by** selecting the same as billing information button.

Step 2 Print out the filled Purchase Order form.



- Step 1 Click on "**File**" then select "**Print...**". You can also print by pressing the "**Ctrl + P**".
- Step 2 Select an appropriate printer, then click on "**Print**".
- Step 3 (Optional) If the form printed improperly, you may try to make some changes in your "**Page Setup**" dialog box. To do this, click on "**File**" then "**Page Setup...**". In addition, you can have a preview of the print out by click "**File**" then "**Print Preview**".

Step 3 Fax or Email Purchase Order Sheet to Us We Add Shipment Cost



Fax to Update Shipping

FAX: +1 360 547 6504
Attn: Shipment Cost Quote
Provide Contact Information
Or
EMAIL: sales@enna.com
Attn: Shipment Cost Quote
Provide Contact Information

Step 4 Receive Update Shipment Info and Enna Ships Products

PAY: **Enna Products Corporation**
US Dollars: *Sample:* One Hundred Dollars
US \$: \$\$\$.\$\$

If address is required:
1602 Carolina St., Unit B3, Bellingham WA 98229, USA

Step 5 Receive Invoice NET 30 and Mail the check to us.



Mail



AND include check payable to:

PAY: **Enna Products Corporation**
US Dollars: *Sample:* One Hundred Dollars
US \$: \$\$\$.\$\$

If address is required:
1602 Carolina St., Unit B3, Bellingham WA 98229, USA

From:

To:
Enna
1602 Carolina St., Unit B3
Bellingham, WA 98229
USA